

## WORKSHOPS

### HOW REFERENCE MANAGEMENT PROGRAMS CAN HELP TO REDUCE PLAGIARISM BY MISTAKE

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**Abstract:** What are the main problems a student or scholar faces when writing a class assignment, a paper, a thesis, or a book?

- 1) Find relevant sources for the topic.
- 2) Extract relevant information from the sources discovered.
- 3) Write down original ideas on the topic
- 4) Process the extracted information and the original ideas into knowledge
- 5) Recover the extracted information, the original ideas and the processed knowledge at the moment of writing.
- 6) Always add the correct source when inserting a quotation or an idea by someone else.
- 7) Print the bibliography in the required style.

Most scholars and aspiring scholars need to develop advanced extraction and recovery techniques to

- a) not forget what they found
- b) quickly recover their own original ideas
- c) quickly recover the exact place in the original source for further investigation
- d) quickly recover and insert the correct citation if needed

This is a problem every scholar faces, and for this reason, scholars have developed techniques over the past centuries that help them to keep on top of their research.

After a quick look at how the index card technique helps with the research process, we will look at how reference management programs have developed new features to support the whole research process. We will closely investigate how these tools help to reduce plagiarism by mistake.

**Key words:** reference management program; index-card-technique; plagiarism by mistake; Bibliographix; Mendeley; Zotero; Citavi; Docear; Qiqa

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